

Cedar Mesa Ranches Financial Request

Explanation: This form is to be used for budgeted requests over \$1K; and new unbudgeted requests over \$250.

**** ONE FORM PER REQUEST**



Building Advisory

Roads

Fire Mitigation

Membership Relations

Finance

Date:

Requestor's Name:

Quantity:

Total Cost:

Budget Line Item:

Date Required:

Description of work
being requested:

Process

\$1,000 or greater: Requires Cedar Mesa Ranches HOA, Inc. President and Treasurer's signatures

\$3,000 or greater: Requires two written quotes and Cedar Mesa Ranches HOA, Inc. Board approval

The Cedar Mesa Ranches HOA, Inc. Board of Directors has the ability call a special meeting for additional reviews and approvals.

President's Signature

Date

Treasurer's Signature

Date