

## 2/22/23 CMR Road Committee Meeting Minutes

Meeting was held at Robby Moy residence – ZOOM broadcast was available

Attendees in person: Stan Mattingly, Robby Moy, Terry Wheeler (BOD member), Chris Hinds, Kim Lanyon (BOD member)

Attendees by ZOOM: Roy Wilkinson (BOD member), Stephanie Morton (BOD member), Diane Cherbak, Duncan Rose,

Called to order at 6:05 pm

Committee status – reactivation by BOD has been performed by email, will be formally acknowledged at March 2023 BOD mtg and Robby Moy accepted as committee Chair

Committee charter, mission statement, purpose and need, and goals 2023 final development -

Mission statement – mission statement was finalized into one sentence – see 2023 final draft charter

Safety goal – the group decided that Toolbox Safety talks at the beginning of road maintenance project activities between activity participants would be held and this will be captured in the final draft charter. Safety topics can also be brought to the committee meetings for more discussion. Safety discussion was centered on the status of Volunteer Waiver forms. Three waiver forms for CMR HOA roads program activities currently exist -one for water truck operators, one for grader operators, and the third for general labor activities. It was explained by Roy that draft waivers were developed by HOA attorney and final reviewed by HOA insurance company before acceptance by the BOD for volunteer activity use. The BOD needs to take up discussion of personal equipment use such as ATVs and tractors when a volunteer is participating in a road work activity. Roy will check with insurance company.

CMR HOA Roads Program 2023 work plan and budget development spreadsheet presentation and discussion was held for final committee input before submittal at March HOA BOD mtg. Several BOD questions/issues were discussed, and the draft was substantially accepted. However, two line items will be added at the bottom of the spreadsheet to give the BOD more decision making information on relative needs for roads program carryover funding earmark for costs of 1) reconstructing the front entrance oil mat alone and 2) reconstructing the oil mat AND an construction of 1 mile of hard surfacing beyond the oil mat to minimize mobilization costs. Stan and Duncan will develop a study to illuminate the gap between current HOA annual revenue amount after HOA non-discretionary outlays (HOA insurance, etc) and long term roads program deferred maintenance and capital improvement projects needs with input from Chris and Terry.

Proposed CMR Roads Stakeholder Meeting – discussion was held and the attendees agreed that spring of 2023 (March, April) would be an optimal time. Terry will look into obtaining the Elks Club of Cortez meeting room because it has plenty of space and audio/visual presentation accessories.

Other committee opportunities – work items' timing dependent on snow melt-out and/or drying period  
Pothole filling on Road 35 and cold patch at entrance oil mat were mentioned

Next Mtg – Mar 8, 2023 at Robby Moy residence

Adjourned at 7:45 pm